

## IQAC Meeting Dated 13-12-2018

- 1- A meeting under the supervision of Prof. (Dr.) Suman Gupta, Principal has been organized for taking decisions on certain issues related to IQAC of the college.

### Minutes of the meeting :-

1. Re-composition of IQAC.
2. Certificates to be issued to the teacher/faculty for organizing any event/program in the college to maintain the management of documents.

### Decisions/Suggestions during the meeting:-

1. In regarding to re -composition of the IQAC of the college it has been decided that the cell has to be recomposed under the rules laid down in the concerned rules/regulations. Participation of local, student and alumni has to be increased by taking proper suggestions and consent from them.
2. In reference with certification/ documentation it has been suggested that a software has to be developed and certificates will be given to the teachers/ faculty to enhance the research, academic and co-curricular activities of the college.
3. The above mentioned information has to be uploaded to the website of the college.

### Actions taken to substantialise the minutes of the meeting dated 13.12.2018.

1. **Minutes:** In reference with re-composition of IQAC of the college following committee has been recomposed after proper inclusion of the stake holders mentioned in the Rules. Proper consent has been taken from them in written mode.

#### Composition of IQAC

S. No.	Name	Designation	IQAC Committee
1.	Prof. (Dr.) Suman Gupta	Principal	Chairperson
2.	Dr. S.N. Rai	Chief Proctor	Member (Administration Representative)
3.	Dr. Ranjana Sinha	Rusa Co-ordinator	Member (Administration Representative)
4.	Dr. V.K. Mishra	Asst. Prof. - Commerce	Member ( Commerce Faculty Representative)
5.	Dr. Vishnu Mishra	Asst. Prof. -Physical Education	Member (Arts Faculty Representative)
6.	Dr. Sadhana Gupta	Asst. Prof.- Zoology	Member (Science Faculty Representative)
7.	Mrs. Savita	Asst. Prof.-Economics	Member (Arts PG Faculty Representative)
8.	Prof.(Dr.) U.K. Singh	Retd. Principal GDC Ashiyana Lucknow	Member (Outside Member)
9.	Dr. R.K. Chaturvedi	Additional Secretary UPHEC, Lucknow	Member (UP Higher Education Counsel Representative)
10.	Dr.K.S. Shukla	Local Citizen	Member (Local Citizen Representative)
11.	Mr. Vijay Gupta	Manager Shri Radha Krishna Inter College Bangarmau Unnao	Member (Local Industry Representative)
12.	Mr. Harsh Kumar	Student B.Sc.I	Member (Student Representative)
13.	Mr. Rajeev Yadav	Asst. Prof.- English	Director/ Co-ordinator IQAC

2. The quotations have been demanded to the agencies for preparing software for proper documentation.
3. The above mention information regarding re-composition of IQAC has been uploaded to the website of the college.